

# 2024 Conference and Trade Show Silent Auction Donor Agreement

Auction open January 15th – February 14<sup>th</sup>

(Please copy and complete for multiple items.)



**A maximum of two identical items will be accepted to ensure variety in auction items.**

Company:		Website:		
Contact:	Phone Number:		E-mail address:	
Address:		City:	State:	Zip: Country:

DONATION INFORMATION	<b>NAME OF DONATED ITEM:</b> <i>Model number, if applicable:</i>		
	<b>Value of Item: \$</b>	<b>Quantity:</b> <small>Included in package (if necessary)</small>	<b>Estimated Total Value: \$</b>
	Is this item sold together or separate? <input type="checkbox"/> Together <input type="checkbox"/> Separate		
	<b>Category:</b> Please select the appropriate category that best describes your product. <i>(One category per item.)</i>		
	<input type="checkbox"/> Aeration <input type="checkbox"/> Apparel/Accessories <input type="checkbox"/> Autographed Items <input type="checkbox"/> Biostimulants <input type="checkbox"/> Computer Software <input type="checkbox"/> Consulting Services <input type="checkbox"/> Course Accessories	<input type="checkbox"/> Drainage/Pond Care <input type="checkbox"/> Education/Reference <input type="checkbox"/> Entertainment <input type="checkbox"/> Fertilizers <input type="checkbox"/> Golf /Utility Vehicles <input type="checkbox"/> Irrigation Products <input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Mowers/Spreaders <input type="checkbox"/> Pest Management <input type="checkbox"/> Plant Protectants <input type="checkbox"/> Sand/Gravel/Seed/Sod <input type="checkbox"/> Seeders/Topdressers <input type="checkbox"/> Shop Equipment/Tools <input type="checkbox"/> Signage/Markers
<b>Description for Silent Auction Website:</b> <i>(Include separate sheet if needed.)</i>			

PLEASE COMPLETE SHIPPING AND INSTALLATION INFORMATION		
Shipping Costs:	Special Shipping Requirements:	Installation Required:
<input type="checkbox"/> Shipping included. <input type="checkbox"/> Shipping included within (please select one): ___ Continental United States only (Excluding Alaska & Hawaii) ___ USA and Canada ___ Anywhere within the United States (Including) <input type="checkbox"/> Shipping costs split 50/50. <input type="checkbox"/> Winning Bidder is responsible for all shipping costs.	Example - This item is limited to the following states: AL, AZ, FL and GA. <input type="checkbox"/> No special shipping requirements. <input type="checkbox"/> Yes, please specify:	<input type="checkbox"/> No installation required. <input type="checkbox"/> Yes, please specify:

Email an **electronic image** of the donated item to be used on the Silent Auction Website, as well as a **company logo** (minimum 300 dpi) to **mbrown@gcsaa.org**. **Photo must be an accurate depiction of the donated item; any additions/exclusions must be included in the product description.**

*All items donated must be new and perform in compliance with product specifications. Delivery of item to the successful bidder must be made within 30 days of notification of received payment from the GCSAA Foundation or as agreed between company and bidder. The product listed on this donor agreement form is the product that will be provided to the winning bidder. Once the auction has ended and the winner has made their payment arrangements, the GCSAA Foundation team will provide you with the winners contact information for you to work directly with the winning bidder regarding the shipping and handling. Companies and/or bidders may not request that products be replaced or exchanged after bidding is completed. The GCSAA Foundation reserves the right to exclude items for bid in the Silent Auction.*

Authorized Signature	Printed Name/Title	Date
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